

**LANSDOWNE CANTONMENT**  
**ANNUAL ADMINISTRATION REPORT 2013-14**

**1. CONSTITUTION OF THE BOARD:**

Lansdowne is a Class III Cantonment. The Board consists of 12 members including 6 Elected Members. During the year the following held the office of;

(a) President	Brig. Vinod Raizada, SM	01-04-13 to 31-03-14
(b) Vice President	Smt. Usha Naithani	01-04-13 to 31-03-14
(c) C.E.O.	Smt Vinita Deshpande Sh. Harish Varmaa P (IDES).	01-04-13 to 17-06-13 18-06-13 to 31-03-14

**2. ELECTIONS:**

No elections were held during the year.

**3. REVENUE**

**(i) MEASURES TAKEN TO AUGMENT REVENUE:**

All the taxes levied by the adjoining Municipality are already levied by the Board as such there is no scope for imposition of any new Taxes. However, the Board has revised the rates of parking fee vide CBR No. 17 dt 06-01-2014. The Triennial Assessment 2013-2016 is in progress to augment to revenue. The Board has issued Property Tax bill with arrears to the BSNL which is under consideration for payment. Also Board has issued Service Charges bills to the State Govt. offices & Central Govt. offices.

Further Licence fee of Cantt Board shops/ stalls has been increased proportionately by 5%. Collection right of Toll Tax and parking fee has been leased out at increased rate for one year w.e.f. 01-05-2013.

**(ii) COMPARISON OF TAX RATES WITH NEIGHBORING MUNICIPALITY TAX RATES**

Sl. No.	Tax levied in Cantt	Tax levied in neighboring municipality	Remarks
1.	<b>House tax</b> :- 10% of annual rateable value of building	7% of annual rental value of building	The rate in the Cantt area not equal but excess in most of the cases to these of Municipality.
2.	<b>Water tax</b> :- 11% of annual value where water connection exists @ 8% where water connection does not exists.	Not levied	
3.	<b>Scavenging tax</b> :-5% of annual value of building	Not levied	
4.	<b>Dog tax</b> :- Rs. 20/- per dog	Rs. 3/- per dog	
5.	<b>Show tax</b> :- Rs. 10/- per show	Rs. 20/- per show	

**(iii) PERCENTAGE RECOVERY OF PROPERTY TAX AGAINST TOTAL DEMAND DURING THE YEAR**

Total recovery of property tax against total demand during the year 2013-14 is 88.97%.

#### **4. WATER SUPPLY:**

The Board gets bulk supply of water from MES for distribution to the Public. Board also gets water from its own water supply scheme by tapping natural springs. Three hand pumps and 02 Bore wells have also been installed. Average per capita supply of water is 36 liters per day. Board's water tanker also brings drinking water from Dhobighat during summer months and Board also hired a private water tanker to abridge the scarcity of water. State Govt. has been requested to incorporate water supply requirement of Lansdowne Cantt out of the Bhairavgarhi water supply scheme being proposed by them. The Board has received special grant-in-aid for rain water harvesting with 2 lakh gallon storage tank to improve water supply in the station and work has been completed.

#### **5. PUBLIC WORKS:**

The following works were executed during the year:

(a) **ORIGINAL WORKS:**

D-1(d) (i) out of spl grant  
(construction of 2 Lakhs gallon over head water  
Tank with Roof top rain water harvesting scheme ) - Rs. 27,46,718.00

(b) **MAINTENANCE:**

Repairs/Maintenance works of Cantt fund properties -

(i)	School Building	Rs. 27,93,227/-
(ii)	Hospital Building	Rs. 23,46,891/-
(iii)	Other Building	Rs 94,78,970/-
(iv)	Roads	Rs. 1,01,76,036/-
(v)	Drains	Rs. 5,01,342/-
(vi)	Water Supply	Rs. 34,41,956/-
(vii)	Store	Rs. 3,81,336/-
(viii)	Misc. improvement	Rs. 85,00,299/-
	<b>Total</b>	<b>Rs. 3,76,20,057/-</b>

**6. EDUCATION:** The Board maintains one High School and one Primary School which are recognized under State Education Deptt. Regular grant is received from State Govt. for High School only for payment of staff.

- (i) **Schools** :- One High School from VIth to Xth standard and one Primary School from Ist to Vth Standard.
- (ii) **School Management Committee** :- SMC constituted vide CBR No. 7 dt 03-03-2011. 03 SMC meetings were held in High School and 03 in Primary school. Based on Draft Business Regulation and as per the provisions of RTE Act 2009 the powers have been delegated to SMC vide CBR No. 12 dt 27-08-2011.
- (iii) **Vocational Training** :- The Board is negotiating with a national level NGO to fix a low-cost Sanitary napkin manufacturing unit in Lansdowne, which will provide employment to the girls and women of Lansdowne. It will be finalized soon.
- (iv) **Promotion of Education** :- Co-education has started in Cantt Board Schools. The Board has approved scholarships to the tune of Rs. 200/- p.m. and School uniform to all girl students getting admitted in Cantt Board High School. Books are also being distributed to the students free of cost by the State Govt. and Board is giving books for English Medium school and IXth and Xth standard students free of cost. Scholarship to the SC/ST students is being provided by State Govt. Mid-day meal scheme of the Govt. is also implemented in the school upto class

VIIIth Standard. Fruits are being also given to the Children daily by Cantt Board itself. Scholarship for meritorious students who secured I, II and III position in each class and student registered higher attendance given by the Board on the recommendation of the Principal and Chairman of SMC.

- (v) **Any other Initiative to promote education** :- Class rooms repaired and renovated in a beautified manner for suitable environment of study. New science lab, library building has been constructed equipped with modern facilities. Computers have been provided in the school to improve computer education. Computer training and other educational seminars/meetings to the teachers is being given by the State Govt. The English Medium primary section has been started appointing two teachers through outsourcing agency.

To promote cultural sports activities, music teacher and for sports 01 sports teacher and 01 Home Science teacher have been engaged through outsourcing agency.

The Board has provided school diaries and identity cards to the school children. Also made Health Cards of the children. Other than curriculum activities the Board is engaging the student in other events also like sports and cultural activities.

The Board is in the process of implementing the smart classes for improving the quality of education and better learning with entertainment for the students. The office has installed the Bio-metric attendance system in school to ensure the timely presence of teachers.

Providing Primary School children comfortable good PVC harmless furniture, playing equipments installed in Primary school for providing children friendly education.

The provision of separate toilets for girls and boys have been provided in both Cantt Board schools.

## **7. SPECIAL MEASURES FOR CHILDREN**

- (i) **Differently abled children** :- Survey has been conducted however no differently abled child found in station.
- (ii) **Children of Migrant Labours** :- Survey was undertaken to find children of Migrant Labours and around 60 students of Nepali originated have given admission in our both schools and given all facilities.

## **8. ENVIRONMENT AND SANITATION:**

- (i) **General Sanitation :-** Standard of Sanitation in the Cantonment has been improved and found satisfactory. Every month Sanitary round is conducted by AHO. No insanitary latrine exist in Lansdowne Cantonment. To improve sanitation two fogging machine purchased and alternate date spray is being undertaken. To make improvement in sanitation the existing drains, public latrines and urinals have been reconstructed giving more facilities. Making sanitation and preserving environment of the area the polythene bags are completely banned. Fixed Hydraulic compactor for disposed of plastic waste with the help of State Govt. which is working satisfactorily. Door to door garbage collection has been started w.e.f 01-10-2011 with our own conservancy staff and covered transportation of garbage is implemented. Prize for the best Safai Kaamchari in every month is being started to improve sanitation of the town.
- (ii) **Ban on Use of Polythene :-** Use of polythene has completely banned in Lansdowne Cantonment and it has been declared a no polythene zone. In this regard number of hoardings have also been displayed. Frequent checks are also made to catch hold the unauthorized use of polythene. A condition has been incorporated in the trade license that they will not use the polythene bags.
- (iii) **Efforts made for improvement of Solid Waste Management :-** Lansdowne is a very small town there is no major problem of sanitation as well as solid waste management. However a site identified for land filling and garbage/waste material is being filled thereat. Hydraulic compactor has been established with the help of State Govt. to disposal of plastic waste.

- (iv) **Tree plantation :-** During the year under report 1500 trees were planted. Out of them 80% plants/saplings have survived. Fencing of compact planted areas have been undertaken at 3 places and tree guards were fixed at road side plantation. To protect forests from fire, Board engaged fire watchers who also helps for tree plantation.
- (vi) **Other initiatives :-** Time to time rallies were organized with the help of Cantt Board school and other schools students of Lansdowne Cantonment for awareness of environment like saving trees, save forest from fire, save wild life and do not use of poly bags. In the same context, seminar on **Gross Environmental Product (GEP)** was also organized for the all citizens presented by Dr. Anil Joshi, Padma Bhushan in the month of October 2013.

## 9. **PUBLIC HEALTH :**

- (i) **Hospital and Dispensaries :-** The Board maintains one hospital having 33 beds. Facilities of Pathology, X-Ray, ECG, Ultrasound, Labour and C.W.C., separate maternity ward and investigation unit exist. During the year under report 16724 outdoor and 487 indoor patients belonging to Cantt area & nearby villages were treated. Ambulance has also been provided in the hospital for patients. The Board has also organized medical camps through specialist doctors of various institutions time to time. Regular medical checkup of school children and Senior citizens take place twice a year in the Hospital. Sufficient generic medicines has provided to Cantt Gen Hospital.
- (ii) **Special Measures taken for Senior Citizen :-** Survey of senior citizens has been conducted in the station by this office. Most of the Senior Citizens lived in Lansdowne are from business category and retired from Govt. services. The Health cards have been issued by the Board to them free of cost. The Board has engaged 01 Radiologist, 01 Dentist and 01 eye specialist for providing specialist treatment to the people of Lansdowne Cantt. Regular Health check up conducts half yearly free of cost. Provide ambulance facility free of cost to weak senior citizens to come in the Hospital for their examination. The senior citizens already being treated on priority basis in the Hospital on every working day and the patients of chronic illness, medicines are being distributed to them at free of cost.

### **Progress on**

- a. **Kishori Clinic :-** Cantt Board has started Kishori Clinic on every Saturday w.e.f. 09-04-2011. Kishori kits containing sanitary pads, tablets of vitamins, calcium, iron etc. was/is being given to kishories and LMO of CGH visits all schools of the station to counsel the adolescent girls and give lectures on awareness.
- b. **Janani Suraksha Yojna :-** Already available with the help of State Govt.
- c. **HIV Testing Facilities :-** HIV Testing facilities provided by the Cantt Gen Hospital and free counseling is given to the patients including pregnant women.
- d. **Mobile dispensary :-** Lansdowne Cantt is very small. Cantt Hospital is situated as the heart of town. No mobile dispensary required inside Cantt.
- e. **Special Medical Camps :-** NIVH camp, Eye Camp, Bone-density (BMI) camp, Dental Camp, Aids, and Breast Cancer awareness camp were organized in Cantt Board General Hospital and family planning, inoculation, vaccination medical camps were also organized through State Government help.
- (iii) **Health Care Measures for Cantonment Board Employees & their dependents :-** Health cards for Cantt Board employees and annual health check up has been done.

**10. GENERAL ADMINISTRATION :** The General Administration of the Cantonment remained satisfactory. To improve efficiency of the work of Cantt Board administration and punctuality of employees of the Board Biometric attendance machine has been installed within the office, hospital and school. Fixed CCTV cameras in each room in office building. The Audit of Cantt fund accounts has been carried out up to Sept. 2013. 06 Ordinary and no special Meetings of the Board were held during the year under report.

- (i) **Status of Implementation of New Pension Scheme :-** At present 30 employees are under New Pension Scheme and their pension contribution is being sent to the NSDL Mumbai regularly.
- (ii) **Public Redressal Mechanism** :- Complaint cell and charter have been prepared for redressal of public complaints and sort out the problems immediately. The Samadhan online public redressal system running successfully for the complaint registration facility and rectification thereof and also mobile governance started by the office for the people in which they are updated with the latest position of their complaints registered with office, and accordingly feedback taken from the complainant.
- (iii) **Audit of Accounts** :- Regular audit as per schedule is being done by LAO as well as CAG audit authority. No serious nature of audit objections observed.
- (iv) **Any other initiative(s) in public interest** :- Construction of group latrines on pay and use basis which was the long pending requirement of the public has been completed . The Board has renovated the Gandhi Park decorating with umbrella and music fountain with coloured lights. To protect Govt. land develop small parks with play equipments. This Cantt receives heavy rainfall, therefore, constructed rain-shelters on road side at various places.

The Board is running Gym/Fitness club to channelize the energy of youth and to give the health/fitness facility to the residents of Lansdowne Cantonment.

The Board has also organized a half-marathon named Lansdowne Marathon 2013 to lift the morale of the people living in Lansdowne and to make them actively participate in improving this town as a famous tourist destination. Cantonment Board Lansdowne organized this marathon event, which brought the civilians together to appreciate the beauty of Lansdowne and to run for Lansdowne

The Board also celebrated Lansdowne Festival in the month of October 2013. The inauguration was done by Dr. Harak Singh Rawat, Minister of Agriculture, Medical Education and Sainik Kalyan, Uttarakhand Government on 25-10-2013. During the period of Festival, different kind of cultural, sports and literary competitions were organized for inter school level to give exposure to the students of Lansdowne Cantonment. The Bird watching event was also organized for students guided by Neeraj Srivastav as well as seminar on **Gross Environmental Product (GEP)** for the all citizens presented by Dr. Anil Joshi, Padma Bhushan

## **11. LAND RECORDS MANAGEMENT AND MODERNIZATION**

- (i) **Creation of IT Section** :- The Programmer has been appointed by the Board.
- (ii) **Status of Raksha Bhoomi Implementation** :- The Raksha Bhoomi version 4.0 successfully running and data has digitally signed by the authorized signatory. The digitally signed GLR extracts are serving to the required HORs.
- (iii) **Document Management System** :- The inventorization work has already been completed and each file is placed in a systematic way in compactors in record room and other sections also.

- (iv) **Steps taken to automate office processes** :- All systems are connected with each other with the help of LAN structure and single system is used to store the files and treat as a file server. The Suvidha System running successfully as an employee grievance system.
- (v) **Digitization of office records** :- The scanning work has completed within due time and checking of quality of scanned data is in process, after completion of quality checking each file will be digitally signed in portable document format and uploaded in DMS/ALFRESCO software

**12. MARKETS:**

The Board maintains one Public Market, having 43 shops/stalls including mutton/fish shops.

**13. FIRE FIGHTING:**

The Board depends upon Army fire fighting support. However, fire extinguishers have also been installed in Office, School and Hospital.

**14. BIRTH AND DEATHS:**

During the year 61 births and 11 deaths were reported.

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Annexure -I

Annual Administration Report for 2013 – 2014 Basic data on Cantonment Board, Lansdowne

Sl. No.	Name of the Cantonment	Year of Estt. of Cantt	Total Area in Arcs	Extent civil area private land in Acres	Population as per 2011 census			Class of land	Grant in aid received during 2013-14	
					Total	Civil	Army		Ordinary	Special
1	2	3	4	5	6			7	8	9
1	Lansdowne	1887	1503.65	26	5667	3141	2526	III	63842830.00	-

Annexure - II

Cantonment Board Meeting held during 2013 – 2014

Sl. No.	Name of the Cantonment	Ordinary	Special
1	2	3	4
1	Lansdowne	06	NIL

**Annexure - III**

**Annual Consolidated Accounts for the Year 2013– 2014 – Income in Rs. (Attached)**

Sl. No	Name of the Cantonment	Rates & taxes	Service Charges	Pound & hackney	Revenue derived from Property	Military conservancy	Misc receipt	Grant and Contribution	Extra Ordinary Debts	Total	Opening balance	Grant total
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Lansdowne	1375269	7220643	00	10470115	7082647	787604	66914654	43276632	137127564	9157481.05	146285045.05

**Annexure – IV**

**Annual Consolidated Accounts for the Year 2013– 2014 – Expenditure in Rs. (attached)**

Sl. No.	Name of Cantonment	General Adm. & Collection of Rev. / Refund	Original Work	Maintenance	Public Safety	Medical Service, Sanitation, & Military Consy.	Public Inst.
1	2	3	4	5	6	7	8
1	Lansdowne	6105595	2746718	39073729	2912137	23507188	6504854

Contribution for General purpose and Pension & Gratuity	Extra Ordinary & debt. Water under agreement	Misc.	Extra Ordinary debts. Adv. & deposits	Total	Closing Balance	Grant total
9	10	11	12	13	14	15
23011069	785403	494936	1800857	106942486	39342559.05	146285045.05

**Schools, Hospital & Dispensaries maintained by Cantonment Board.**

<b>S.I. No.</b>	<b>Name of Cantonment</b>	<b>No. of Schools</b>		<b>No. Of Hospital</b>	<b>Beds</b>	<b>No. of Dispensary</b>
		<b>Primary</b>	<b>High school</b>			
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
1	Lansdowne	1	1	1	33	-

Chief Executive Officer  
Cantt Board Lansdowne  
( Harish Varmaa P)

