

CANTONMENT BOARD LANSDOWNE

NOTICE FOR REGISTRATION OF FIRMS/SUPPLIERS

Chief Executive Officer, Cantonment Board Lansdowne on behalf of the Cantonment Board Lansdowne invites applications for registration as suppliers/firms for supply of various stores/items such as Consy. store/ Chemicals, Water fittings, Water pump equipments, Electric Goods, Building materials, Stationary, Printings, Computer & accessories, Medicines & hospital equipments, furniture, Garden Tools, Uniform and misc items as may be required from time to time. The registration of firms/suppliers will be for a period of 3 years from the date of registration. Registration fee will be Rs. 1000/- and firm those are registered in the CB office, Lansdowne may renew their registration by depositing Rs. 200/- by cash each year:-

The following documents will have to be submitted/particulars to be furnished alongwith application forms :-

- (a) Name of firms & Telephone No.
- (b) Complete address
- (c) Registration Certificate
- (d) Income tax certificate/Return
- (e) Sale tax certificate.
- (f) CST/ST/TIN/UPTT/UATT Number
- (g) Name of bank & account number
- (h) PAN No/Card
- (i) Drug license (for Medicines)
- (j) Details of work/suppliers carried out in past to any Central Govt/State Govt or Pvt. sector (copies of orders be enclosed).
- (k) Physical verification of their business premises.
- (l) Photographs of business premises.
- (m) Proof of shop/Godown/show Room/Manufacturing unit.

3. The following points should be kept in mind while submitting the application :-

- (a) Incomplete & late submission of application will not be entertained.
- (b) Application for registration should be addressed to Chief Executive Officer Cantonment Board Lansdowne.
- (c) Last date of receipt of application upto 1700 hrs on 11 May 2015.
- (d) Registration fee will be Rs. 1000/- and renewal charges will be Rs. 200/- each year.

Note :- The period of registration mentioned above is subject to change based on the decision of the Cantonment Board.

Letter No. 2510/Q/15-16/CB dated : 20 May 2015
Tele no. 01386-262214

Chief Executive Officer
Cantt Board Lansdowne